

# Memo

*IMPORTANT*

**To:** Concourse Corporate Center One Tenants

**From:** Property Management  
*Regent Partners*

**Date:** May 14, 2015

**Subject:** Elevator Modernization Update

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We would like to thank everyone again for your patience during the elevator modernization. Following is a schedule for the remaining work to be completed.

## Passenger Elevators

- All passenger elevators have been returned to use and all four passenger cabs are running. The contractor is finishing up some items but the cabs are available for use
- The modernization of the freight elevator will begin on Monday, May 18. During this process, elevator D will be padded with Masonite panels and this is the elevator that should be used for deliveries. The elevator will be placed back in service the week of July 6 and we will notify you of the confirmed date by the end of June.

If you have any questions or need any further information, please contact the management office at 404.995.1524.

cc: Allied Barton Security  
ABM Janitorial Services  
Tenant Service Center

