

Memo

IMPORTANT

To: Concourse Corporate Center Six Tenants

From: Property Management
Regent Partners

Date: July 14, 2015

Subject: Destination Dispatch and Elevator Modernization

Over the next several weeks, one elevator in each elevator bank will be taken out of service as part of the elevator modernization project.

Low Rise Elevator Bank

- Cab D will be taken out of service in mid-July.

Mid Rise Elevator Bank

- Cab H will be taken out of service in mid-August.

High Rise Elevator Bank

- Cab M will be taken out of service in mid-August.

These elevators will be out of service for approximately three months. During this time, the PORT technology (Destination Dispatch) will also be installed. Destination Dispatch is an optimization program for elevator systems which groups passengers for the same destinations into the same elevators thereby reducing waiting and travel times. The waiting time reductions; however, will not occur until the work is complete on all elevators. PORTs will be installed in the place of the existing call buttons on all elevator lobbies. The call buttons inside each elevator and in the elevator lobbies will no longer be accessible when the Destination Dispatch technology goes live. Instead of using call buttons, you will be choosing your floor by pushing the floor number designation on the PORT installed outside the cab or by scanning your fob or card near the bottom of the PORT for floor access. Destination Dispatch is not part of the internal modernization work so once the PORTS go in, it does not mean the elevators are modernized. The anticipated go live date for the Destination Dispatch as well as putting cars D, H and M back in service is mid-November. Once elevators D, H, and M are back in service cars C, G and L will be taken out of service.

We appreciate your patience as we upgrade the technology and mechanics of the elevators in order for them to better handle new technology and have better performance.

If you have any questions or need any further information, please contact the management office at (770) 677-0518.

Thank you.

cc: Allied Barton Security
ABM Janitorial Services
Tenant Service Center

